

**MINUTES OF LOWCA PARISH COUNCIL MEETING
HELD ON THURSDAY 16th APRIL 2015
AT 7.30PM IN THE VILLAGE HALL**

Present:

Lowca Parish Councillors

Mr B Ennis
Mr T Milligan
Mr J Crawford
Mrs A Oliver
Miss M J Oliver
Mrs M Moore

Parish Clerk

Mr M Milner

Apologises

Mrs E Walker
Mr F Hollowell

Meeting Opened:

The chairman declared the meeting opened at 7.30pm prompt.

097.00 Apologises.

Duly noted as above.

098.00 Declaration of Interests

None

099.00 To approve and accept the minutes of the last meeting held on Wednesday 18th March 2015, as a true record.

The minutes were proposed as a true record by Cllr T.M and seconded by Cllr M.M.
The vote by show of hands was unanimous for approval.

100.00 Police Matters.

100.01. The clerk read out the written report submitted by PCSO 5338 Sarah Marshall who had sent her apologies. There were two reports of criminal damage to vehicles. Two reports of assault, and 2 anti social reports, one for Nuisance, noise, the other Personal, threats made to a property. Highway disruption due to animals and also a Pets/Wildlife report due to 4 horses.

100.02 Following last month’s meeting (087.01 refers) the clerk had written to BT about the phone box in Lowca. He had received a response confirming it would be repaired and when operational was classified as a profitable box for BT.

101.00 Planning Matters.

101.01. Following March PC meeting (088.02refers) the clerk had been advised that the Blomfield Nursery had been granted a 3 year extension for the use of their 3 mobile home caravans, but that it was not guaranteed too be extended again.

102.00 Matters concerning District and Ward Councillors.

102.01. As the meeting was being held prior to local elections, the time was called “purdah” and no district or ward councillors would normally attend. Therefore no report as such, however the clerk did read an email from C.B.C Brian Dixon, advising he was not standing again and thanked Lowca PC for all their support over the past 16 years. Cllr B.E remarked that C.B.C B D had been a good friend to Lowca over his period in office.

103.00 Matters Arising from the last Minutes.

103.01 The clerk advised the meeting that, following his email to Community Lincs concerning the war memorial indemnity insurance (091.02 refers) Zurich had asked for copies of leases, which Milburns solicitors had supplied that day. The Milburns premium quoted was £106 for a one off payment for the entire lease period of 25 years. As the clerk has all the information he would pursue the quote request, but if not resolved by the next meeting would take the quote supplied by Milburns solicitors.

103.02. The chairman pointed out that following the resignation of Cllr Gillian Strickland at the last meeting (094.01 refers) the council had no vice chairman. After discussions Cllr J.C proposed that Cllr Mercia Oliver became the vice chair, that was seconded by Cllr M.M and the resolution was agreed by all councillors, Cllr A.O chose to abstain.

104.00 Distribution of Draft Lowca Accounts for year 2014/15.

104.01. All members of the council present were provided with the unaudited Lowca accounts for year 1st April 2014 to 31st March 2015. The clerk is just waiting for the latest bank statement before taking all the paperwork to the internal auditor. At the next meeting he will present the audited accounts and completion of the BDO external audit documents for council approval and the chairman’s signature. All the councillors have a month to study the draft accounts and raise questions directly with the clerk or wait until the next meeting.

105.00 Matters of Report

105.01 The clerk has finalised the HMRC 2014/15 PAYE return and submitted it, moving the accounts package on to start the 2015/16 tax year.

105.02 All councillors should have received their letter of confirmation of nomination from Copeland B.C and that as there are 9 vacancies for Lowca and only 7 nominations, there will be no Lowca Poll necessary for the parish council.

105.03 The clerk has been approached to provide material for an edition of the Lowca Lowdown. The matter will be dealt with once the minutes are drafted and accounts audited.

105.04 general comments were passed that Copeland B.C had done their first cut of the season, as per their contractual commitment. It was noted that the work has been carried out by Works4You and that they had done an excellent job.

105.05 The chairman is still chasing Copeland about the lights not working in the Millennium Garden.

105.06 The chairman has a meeting next week about various play area options and costings. The councillors pointed out to the clerk that if any work is to be carried out on land owned by CISWO he ought to be obtaining their appropriate approval.

105.07 Clerk requested to explore other local fund sources.

106.00 Correspondence

106.01. Community Link had provided an insurance quote for the coming year of £703.34 of which £265.30 + 6% insurance tax covered the footbridge, shared with Parton. However if the council agreed to a 3 year renewal period the annual premium would be £668.13 of which £252.04 + 6% would be the footbridge charge. The council voted unanimously in favour of accepting the 3 year premiums option.

106.02 The clerk has received all the external audit documentation from BDO for the year end. It details all the appropriate display schedules etc.

106.03 Fairfield Wind Farm Trust fund details received, clerk to request application form, must be submitted 17th June 2015.

106.04 Clerk received email confirming that David Claxton of CALC is retiring at the end of the year after 43 years of government service.

107.00 Cheques for signing

107.01 cheque No 100308, to clerk, £216.35, £188.85 salary and £27.51 for travel and office consumables.

107.02 cheque No 100309, HM Revenue and Customs clerks PAYE £27.60

Meeting closed at 8.16pm

108.00 Date and time of next meeting Wednesday 20th 2015 at Lowca Village Hall, immediately following the annual parish meeting which will commence at 7.30pm.