

Lowca Parish Council Annual General Meeting
followed by the May parish council meeting
will commence 7.30pm Wednesday 15th May 2019 at 7.30pm
in Lowca Village Hall.

Dear Parish Councillor,

You are summoned to attend the next meeting of Lowca Parish Council, as detailed above.

1. Apologies
2. All councillors to sign their new acceptance of office declaration forms
3. To appoint a chairman and vice chairman for the coming year
4. Declaration of interest
5. To approve and accept the minutes of the last Lowca parish council meeting held on Wednesday 17th April 2019, as a true record.
6. Public participation, 15 minutes allowed including clerks update
7. Police Matters
8. Matters concerning District and County Councillors
9. Application for Development
10. Receive and approve the parish accounts for the financial year 2018/19. Internal auditors report, Annual Governance Statement, Accounting Statement for the year, all to be resolved. Bank reconciliation and variance report. Draft documents distributed at April meeting to all councillors.
11. Review Financial Code
12. Progress report, clerk
13. Lowca parish councillor reports
14. Correspondence
15. Payments for approval
16. Date and time of the next meeting Tuesday 19th June 2019, 7.30pm

Signed

Mike Milner

Mike Milner, Clerk and RFO to Lowca Parish Council 9th May 2019