

**MINUTES OF LOWCA PARISH COUNCIL MEETING  
HELD ON WEDNESDAY 15<sup>th</sup> JUNE 2016  
AT 7.30PM IN THE VILLAGE HALL**

**Present:**

**Lowca Parish Councillors**

Miss M J Oliver (chairman)  
Mrs A Oliver  
Mr T Milligan  
Mr J Crawford  
Mr H Thinnesen  
Mrs D Butterworth  
Mr P Todd.

**Parish Clerk**

Mr M Milner

**Copeland District and Cumbria County Councillors**

None Present

**Apologises**

John Bowman CDC  
Jackie Bowman CDC  
Gillian Troughton CDC & CCC

**Meeting Opened:**

The chairman declared the meeting open at 7.30pm.

**289.00 Apologises.**

Duly noted as above.

**290.00 To approve and accept the minutes of the last meeting held on Wednesday 20th April, as a true record.**

Cllr T.M raised three points.

290.01 Firstly, the chairman is a female so surely she should be addressed as "Chairperson". The clerk advised that legal statute specifies that the parish councils are overseen by a "Chairman" so that is the reason Cllr M.O is shown as chairman.

290.02 Secondly, at minute 278.02 although he agreed that the minute recorded the events correctly he enquired why only one councillor had been consulted? The clerk admitted that was his fault as he knew the fencing was up and doubted that the PC would object to something which represented the spectators' safety. If the situation arose again he would ensure more than one councillor was consulted, if a decision required prior to a meeting.

290.03 Thirdly at minute 284.04 he had wrongly named the cottages, he meant Lowca Cottages, Wardles Lonning. True copy was amended.

290.04 The minutes were proposed as a true record by Cllr T.M and seconded by Cllr D.B The vote by show of hands was unanimous for approval.

### **291.00 Public Participation/open Session (15 minutes allowed)**

No public present

### **292.00 Police Matters.**

292.01, there was no police report but Cllr T.M had received a complaint from a member of the public about a White Honda car abandoned at the rear of West Croft Terrace at the very top and it was making vehicular access difficult. The vehicle was considered to be unroadworthy and a check on the DVLA website indicated it was not taxed. Clerk instructed to contact the police and report the vehicle as soon as possible.

### **293.00 Applications for Development.**

None

### **294.00 County and District Councillors Reports**

294.01 No councillors present so no report and no matters Lowca parish councillors wished to raise for the clerk to pass on.

### **295.00 Lowca War Memorial**

295.01 Cllr T.M confirmed that he, Cllr J.C and the clerk had attended a site meeting at the war memorial that morning at 9am, with the company who were supplying the manufactured railings. All the discussions were 100% successful and at some stage next week it will be delivered to Lowca, for the parish council to arrange onward transport for galvanising.

295.02 Cllr H.T was awaiting a quotation for the transport and galvanising cost. He advised the PC that the material section is weighed, then galvanised and then reweighed and the price is for the material weight added by the dipping process.

### **296.00 East Road Bus Shelter.**

296.01 Clerk read out his email correspondence with Copeland's legal department about raising and completing the paperwork to enable the PC to order the shelter and have it installed in time for the September return to school.

296.02 At Cllr T. M's request clerk to write and thank CCC Gillian Troughton for her members funding contribution on behalf of PC and Lowca residents

**297.00 Progress Report, Clerk.**

297.01. Clerk apologised, although not present, to Cllr J.C for his last set of minutes arriving unstamped and costing the cllr £2 to collect from the main post office.

297.02. Clerk asked for input for ideas for the June edition of the Lowca Lowdown that he was compiling.

297.03 Following on from minute 283.02 the clerk reported that he and Cllr M.O had on Tuesday afternoon visited Cumbria Highways at Lillyhall and met with Kevin Cosgrove, who had provided them with the results of the traffic census undertaken between 10<sup>th</sup> to 16<sup>th</sup> May. There followed a lengthy discussion on the traffic volumes and differing types of vehicles using the village, especially close to the children's play areas and alongside the recognised cycle track.

8.07pm Cllr J.C joins the meeting; his late arrival had been anticipated.

297.04 Clerk instructed to obtain further breakdown of the numerous traffic issues raised.

**298.00 Councillors Reports.**

298.01 Cllr P.T advised that the manhole problems at Solway Road were still on going.

298.02 Cllr M.O confirmed that the missing school sign was in the Highways workshop awaiting fixing.

**299.00 Correspondence.**

299.01, Letter from Parton PC with cheque enclosed for £148.15 to cover their 50% contribution to the footbridge insurance. Cheque banked.

299.02, Letter form Calc with the grant claimed under the Transparency Fund application. Cheque for £893.00 banked. Clerk has spent £454.39 ex VAT, already on new Lowca PC laptop computer, printer and Microsoft Office software plus anti-virus security.

**300.00 Payments approved for payment via internet banking.**

IntPay 26 M Milner, clerk. £166.50, salary £150.90 and travel/office exp £15.60p

IntPay 27 HMRC clerks PAYE £18.00p

IntPay 28 M Milner, reimbursement for computer/scanner etc from Currys £545.28

Meeting closed 8.34pm

**301.00 Date and time of next meeting Wednesday 20<sup>th</sup> July 2016 at 7.30pm Lowca Village Hall.**