

# LOWCA PARISH COUNCIL

## Minutes of the parish council meeting held on Wednesday 20<sup>th</sup> Feb' 2019

Meeting Opened: - The chairman declared the meeting open at 7.30pm

Present: Cllrs Miss M Oliver(chair), Mrs D Butterworth, T Milligan, P Todd, Mrs A Oliver

Copeland Borough and Cumbria County Councillors: Mr M Barbour (CCC).

Clerk: Mike Milner

Members of the public, none.

### **715.00 Apologises for absence.**

### **716.00 Declaration of Interest.**

716.01 None

### **717.00 To approve and accept the minutes of the last meeting held on Wednesday 16<sup>th</sup> January 2019, as a true record.**

717.01 Resolved to approve the minutes as a true and accurate record.

### **718.00 Public Participation.** No public present

### **719.00 Police Report**

719.00 Clerk had requested a log up date but none was provided.

### **720.00 Applications for Development**

720.01 Clerk circulated a copy of an email received from Copeland planning, it was a reply from the agent of the applicant proposing to develop the Lowca Holiday Park in response to the objections raised by Lowca PC in their email 23<sup>rd</sup> November 2018, application 4/18/2476/0B1 refers.

720.02 Clerk ran through the relevant details, reminded the councillors of the issues initially raised and how this email addressed those issues. After a discussion by the councillors it was resolved that based on the content of the agents email and the proposed wording offered by the agent about the caravans being submitted and approved in writing with the local planning authority, prior to installation, and that the 15 word statement original proposed about a caravan by legal definition being removed, then Lowca parish council would support the planning application variance on caravans/mobile homes/lodges on the holiday park site.

720.03 Clerk to write to members of the public who had voiced their concerns to advise them of the parish council's decision.

Cllr A Oliver (LPC) joined the meeting 7.44pm

### **721.00 County and District Councillors Reports**

721.01 Cllr M.B (CCC) advised nothing to really concern Lowca to report. However, he had attended a Highway's meeting at which the Whitehaven East relief road was discussed and would appear to be a positive project for 2020. With regard the Lowca A595 embankment a new detailed proposal by September 2019, that Highways were happy that drainage culverts under the embankment were functioning correctly.

Cllr M.O thanked him for his report and invited Cllr M.B to stay, which he accepted.

**722.00 Amend and resolve acceptance of Lowca Standing Orders, to update Data Protection legislation.**

722.01 Clerk circulated new sets of standing orders to all Lowca parish councillors. He ran through the technical changes due to recent changes of legislation in 2018. He confirmed that none of the basic addendum items, a revised sheet he also circulated, had changed.

722.02 Councillors unanimously resolved to accept the revised standing orders to take immediate effect.

**723.00 Fly tipping action.**

723.01 Chairman had approx. 2 weeks ago been sent pics of fly tipping by Pit Bank. The tipping had already been reported and the enforcement team at Copeland had investigated. Copeland removed the material the following day but found details of its source and then who had been paid to remove the rubbish and done the subsequent fly tipping.

723.02 Chair believed that prosecutions were now underway. Lowca parish council would continue to support the Copeland enforcement team, discourage fly tipping and promote prosecution where appropriate.

**724.00 Lowdown for end of March.**

724.01 Councillors agreed fly tipping must be highlighted. The fact must be stressed to all residents that the individual or company they pay to remove their rubbish must be correctly registered to charge and dispose of such material in an approved manner and location. Fly tipped material removed by the authorities costs the local residents through their council tax.

724.02 Lowdown to stress the responsibilities of dog owners to clear their dogs mess up.

724.03 Lowdown to promote local clubs and community ventures. Cllr P.T to provide details over the next few weeks to the clerk for inclusion.

724.04 Lowdown to include an acknowledgement to Ace designs for their donated sign.

724.05 Promote the council elections on 2<sup>nd</sup> May and see if further possible residents interested in becoming parish councillors.

**725.00 Parish council election May 2<sup>nd</sup> 2019**

725.01 Clerk advised the councillors present that he would be attending Copeland BC offices on 28<sup>th</sup> Feb' to collect the nomination forms for the May 2<sup>nd</sup> elections.

725.02 He requested that ALL councillors attend the March 12<sup>th</sup> Lowca parish council meeting. He could get all the forms correctly completed, proposed and seconded, plus he could attest and witness the individual forms. He would detail his letter that accompanies the draft Feb' minutes and also remind councillors again when he circulated the March meeting agenda.

**726.00 Progress reports, clerk**

726.01 Clerk had received the Copeland Ground Maintenance contract, but had been duplicated and the figures on the schedules did not tally up with contract value. He had arranged to meet the contracts manager for Copeland at 2pm in East Road on Thursday 21<sup>st</sup> Feb'. He is to be accompanied by Cllr P.T, they hope to resolve the issues and confirm that what is being cut is as per the contract.

726.02 On 7<sup>th</sup> Feb' 2019 Natural England had transferred the outstanding £444.00 due to cover the Parton/Lowca footbridge welding repair done in July 2018.

726.03 as per minute 710.04 clerk had emailed Highways England with council's views on the Parton road junction.

726.04 as per minute 712.01, clerk had checked the criteria for attending the Buckingham Palace garden party, but unfortunately the individual considered was not a former chairman of Lowca parish council. No further action required.

**727.00 Lowca Councillors Reports**

727.01 Cllr T.M requested that the March Lowdown has confirmation of the monies spent on the war memorial and that the transfer of funds from the old Lowca War Memorial Fund bank account are acknowledged as transferred to the parish council bank account, confirming what balance is left for war memorial area.

727.02 Cllr P.T raised 3 issues for the clerk to investigate. What were the precise rules governing individual household rubbish bins, should they be on the householder's property between bin day collections? There was a problem with dog fouling in certain parts of the village and could clerk contact the appropriate department at Copeland BC to get patrols in the worst affected areas. Finally, Cllr P.T had been approached by 5 local residents about availability of allotments within Lowca. Clerk would investigate all 3 topics and report back.

**728.00 Correspondence.**

728.01 clerk had only one outstanding matter, everything else dealt with by agenda items. He had requested the outstanding invoice for the 2018 grounds maintenance from Copeland as he wanted it paid prior to the year end. Illness has been the reason for the delay, but he hoped to receive it shortly.

**729.00 Payments for approval**

IntPay 122 M Milner, clerk, £212.77, salary £158.26p and expenses £54.51p

IntPay 123 HMRC clerks PAYE £19.80p

All approved

**730.00 Date and time of next meeting Wednesday 20<sup>th</sup> March 2019 at 7.30pm  
Lowca Village Hall.**

Meeting closed 8.19pm

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