

LOWCA PARISH COUNCIL

Minutes of the annual parish council meeting held on Wednesday 23rd May 2018

Meeting Opened: - The chairman declared the meeting open at 7.55pm

Present: Cllrs Miss M Oliver(chair), Mrs A Oliver, P Todd

Copeland Borough and Cumbria County Councillors: J Bowman CBC, Mrs J Bowman CBC

Clerk: Mike Milner

Members of the public, none

586.00 Apologises for absence. Mrs D Butterworth LPC, H Thinnesen LPC, T Milligan LPC
J Crawford LPC.

587.00 Declaration of Interest. None

588.00 To appoint a chairman for the coming year.

588.01 Cllr M.O indicated that she was happy to continue as chair, Cllr A.O proposed her and Cllr P.T 2nd. Cllr M.O elected as chair and signed declaration of office form.

589.00 To approve and accept the minutes of the last meeting held on Wednesday 18th April 2018, as a true record.

589.01 The minutes were proposed as a true record by Cllr P.T and seconded by Cllr A.O approved unanimously and signed by the chair.

590.00 Public Participation

590.01 clerk reported that, minute 575.01 refers, he had photographed the drain gulley and reported it to Highways, W1880928471. Gulley clearly marked by cones.

590.02 Cllr M.B CCC to follow up complaints about road markings, damaged kerbs and flooding in Ghyll Grove.

591.00 Police Report

591.01 PCSO Hollie Dennis had sent a report for the previous week's cancelled meeting, which reported a loose horse on the road near Moresby Hall and that she was again going to see locals in Ghyll Grove about the on-going parking problems.

592.00 Applications for Development.

No development applications or approved applications.

593.00 County and District Councillors Reports

593.01 Cllr Jackie Bowman advised that it had been CBC annual meeting and that she was again on the planning committee panel. She then explained she had been researching the names on the Lowca war memorial and presented the clerk with her notebook containing all her research notes. Clerk thanked her and advised that he had been contacted by a former resident of Lowca who was going to provide hopefully much well researched documentation and pictures for the centenary project later this year which possibly could provide detail for a pamphlet style booklet on the history of the memorial and those named on it.

594.00 To receive and accept the accounts for 2017/18

594.01 Clerk explained that external auditors were PKF Little-John and that they had changed the necessity to submit lengthy accounts provided the parish council neither had income or expenditure which exceeded £25k. From the accounts docs circulated the Cllrs could see that income was £7808 and expenditure £7039 so he had completed the appropriate exemption certificate which with council's approval he and chair signed.

594.02 Clerk showed the appropriate internal auditor's document signed confirming accounts accurate.

594.03 Clerk ran through the Governance statement document and ticked the yes boxes for items 1 to 8 inclusive with council's approval, the form was signed by chair and RFO.

594.04 Clerk then went through the statement of account sheet and councillors confirmed figures were as per accounts and approved its signature by both clerk and chair.

595.00 Review Finance Code

595.01 Cllr P.T approved the review procedure and Cllr A.O 2nd the proposal. Council accepted the Finance Code.

596.00 Review council's standing orders.

596.01 Clerk ran through the basics of the standing orders, no changes from last year so Cllr P.T proposed their acceptance and Cllr A.O 2nd. Standing orders approved

597.00 Data Protection policy for Lowca Parish Council.

597.01 Clerk circulated the document he had compiled and ran through the necessity to have it in place and approved. After his presentation Cllr P.T proposed its acceptance 2nd Cllr A.O and duly approved.

598.00 War memorial.

598.01 Cllr M.O advised that she and Cllr P.T had been talking with various residents about the centenary celebrations in Nov 2018. One resident was going to present a seat to the village to be placed at the memorial. There was talk of an appropriate solar powered light for the memorial and also perhaps creating a brick wall with named bricks of the fallen being part of the celebration. Cllr J.B CBC researches indicated that there could be a name missing from the memorial.

598.02 Cllrs instructed the clerk to approach the current signatories of the war memorial bank account which has been suspended by HSBC with funds of £454.10 in it, to request they nominate the parish council bank account for the funds to be credited to and that those funds be ring fenced and used for the 2018 centenary celebrations at the memorial.

598.03 The funds would be allocated to the project and creating another bank account and set of paperwork was an unnecessary step as those actually involved did not want that commitment. Garden area to be planned after consultation.

599.00 Millennium Garden Play area update.

599.01 Cllr P.T explained he had one definite quote for the play area and had got a further play ground supplier who would requote for the latest specification. A meeting date to be arranged.

599.02 Cllr P.T to attend to the Millennium memorial brickwork in the summer. He proposed painting the iron work black in metal paint, but Cllr A.O pointed out that the project had been designed to have the natural rust appearance. Comment noted by council.

600.00 Progress report, clerk.

600.01 Footbridge repair, by welding was awaiting completion by the contractor. Approx £400.

600.02 Howgate meeting to be held at Lowca on 14th June at 7pm.

600.03 Clerk read email from Copeland about the missing dog poo bin on the cycle way. He was instructed to make the appropriate representation to CBC for the bin to be reinstated.

600.04 Clerk advised that the coastal pathway development across Lowca Brow had been mentioned again and he would keep the council advised of developments and whether a feasibility study would be required.

600.05 Clerk advised that he had received an email from the individual who wanted to see the BMX track brought back to life and developed as a community project. After a discussion Cllrs advised the clerk to contact the individual and provide him with the Copeland Mayor's contact details as they thought a direct approach to the mayor maybe more productive than Lowca visiting numerous email inboxes within the Copeland organisation.

601.00 Lowca Councillors Reports

601.01 Cllr P.T advised he had reported light 33 to Highways on Ghyll Grove.

601.02 Cllr M.O had spoken to the Community Pay Back Team about a rubbish clean up in Lowca. This for discussion as an agenda item at a future parish council meeting.

602.00 Correspondence.

602.01 Printpoint invoice received £145.00 council agreed payment and noted price increase to £155.00 for next edition.

602.02 Notification that Copeland had paid the precept of £7500 into bank on 27th April.

602.03 Community Lincs had provided the insurance renewal, £688.53 inc IPT for the coming year. If the council agreed to a 5-year fixed term price for cover the price would be £619.67. Clerk had negotiated that down to £600 for a 5-year renewal. Price could change if IPT %, currently 12%, was changed by government. Council approved the 5-year deal at £600.

603.00 Payments for approval

IntPay 95 M Milner, clerk, £186.64, salary £139.91p and expenses £46.73p

IntPay 96 HMRC clerks PAYE £15.20p

IntPay 97 Printpoint £145.00 Spring Lowdown

IntPay 98 Community Lincs £600.00 Annual parish council insurance

All approved

604.00 Date and time of next meeting Wednesday 20th June 2018 at 7.30pm Lowca Village Hall.

Meeting closed 8.33pm