

## LOWCA PARISH COUNCIL

### Minutes of the parish council meeting held on Wednesday 16<sup>th</sup> Jan' 2019

Meeting Opened: - The chairman declared the meeting open at 7.30pm

Present: Cllrs Miss M Oliver(chair), Mrs D Butterworth, T Milligan, H Thinnesen, Mrs A Oliver

Copeland Borough and Cumbria County Councillors: Mrs G Troughton CBC. M Barbour (CCC)

Clerk: Mike Milner

Members of the public, none.

**699.00 Apologises for absence.** Mrs J Bowman CBC, P Todd (LPC), J Crawford (LPC)

**700.00 Declaration of Interest.**

700.01 None

**701.00 To approve and accept the minutes of the last meeting held on Wednesday 19<sup>th</sup> December 2018, as a true record.**

701.01 Resolved to approve the minutes as a true and accurate record.

**702.00 Public Participation.** No public present

**703.00 Police Report**

703.01 Clerk advised he had received a report from PCSO Hollie Huck, which he read. No comments to reported back to the police.

**704.00 Applications for Development.** None

**705.00 County and District Councillors Reports**

705.01 Cllr T.M congratulated Cllr M.B (CCC) on his getting the drain cleaned as requested up by the school. Excellent job, unfortunately the drain was on the opposite side of the road to that requiring attention. (much laughter) Cllr M.B said he would resolve the problem.

705.02 Cllr M.B advised on Working Together project, but clerk advised he was aware of the details as it had been circulated some months back.

At the end of the session chair invited him to stay, invitation accepted.

**706.00 NALC legal advice concerning lottery funding for village hall.**

7.38pm Cllr Gillian Troughton joins the meeting.

706.01 Clerk read out his response from NALC, which basically advised that the village hall management committee should be making the application, not the parish council. Clerk read out Legal Topic Note 28 which covered the position, para 10 in particular. Clerk had advised the Management Committee of the position via Cllr Paul Todd.

**707.00 Receive 9 months accounts to 31<sup>st</sup> December 2018.**

707.01 clerk had circulated the accounts with the agenda. He has to provide quarterly accounts by law and this set only need council approval, not internal audit. He asked if there were any questions.

707.02 Cllr T.M noted that the payment of war memorial expenses was clearly visible, but no income from the Lowca War Memorial a/c. Clerk explained the £454.10 had not been transferred by HSBC until 7<sup>th</sup> January 2019. It was in his clerk's progress report. Cllr T.M asked that it be minuted that his expenses of £264.71 were shown in the Jan' minutes and that the balance of £189.39 remains for use at the war memorial site.

707.03 No other questions the chair, Cllr M.O signed the bank statement confirming bank balance tallied with the accounts presented.

### **708.00 Lowdown Feedback**

708.01 Clerk asked if there had been any feedback in response to the Christmas Lowdown. There was no feedback.

### **709.00 Lowca annual village meeting 17<sup>th</sup> April and Parish Council AGM 15<sup>th</sup> May.**

709.01 Clerk advised that the annual parish meeting would take place at 7.15pm on 17<sup>th</sup> April prior to the April parish council meeting. It was at this meeting the chairman gives the annual parish council statement of events.

709.02 Clerk confirmed that there are general parish council elections on Thursday 2<sup>nd</sup> May. The May Lowca parish council meeting will on Wednesday 15<sup>th</sup> May at 7.30pm, but the parish council AGM will be held on 7.15pm and at this meeting the council will elect their chair and vice chair. As it is election year ALL Lowca parish councillors will again have to complete their Pecuniary and other registerable interests' forms. Clerk expects to receive those before the February meeting, or the March meeting at the latest for distribution.

### **710.00 Progress reports, clerk**

710.01 £454.10 now transferred on 7<sup>th</sup> Jan' 2019 from the old dormant Lowca War Memorial bank account to the Lowca Parish Council account. Minute 694.02 refers also 707.02 of these minutes.

710.02 clerk confirmed that as per minute 695.01 Lowca Social Club had now signed the Occupational Licence, which the clerk had a copy of, as have CISWO and ACTs. Some Lowca councillors concerned that payment is weekly and in cash to management committee.

710.03 clerk advised that following minute 695.03 he had inspected the bus shelter, taken photographs of the problem, glazing gaskets had slipped or fallen out. Clerk had advised Cllr T.M who had made the appropriate repairs and bus shelter now solid as a rock. Clerk thanked Cllr T.M for his prompt and successful action.

710.04 Clerk circulated a map which indicated alterations being proposed by Highways England. He invited comments and at the end of the discussion confirmed he would reply to HE with Lowca's views.

710.05 Clerk had attended the Howgate and Distington Partnership meeting the previous evening at Moresby rugby club. The major news to report back on was the confirmation by Transport Minister at a recent meeting at the Beacon Museum to discuss the A595 relief road was it would take place in the 2020/25 timeline.

### **711.00 Lowca Councillors Reports**

711.01 Councillors wanted to know why nothing done about the pot holes on Meadow View and Vale View. They explained the precise locations of the problem pot holes and Cllr M.B (CCC) advised he would report them personally.

711.02 Cllr M.O advised that she had received complaints about the HGV transport using the village roads to get rocks to sea defences, rather than using the main trunk roads. She had tackled the supervisor on the site, who advised he would try and stop the lorries running in convey and coming through the village past the school and over the speed ramps.

711.03 Cllr M.O asked what were the next actions for the war memorial site? Cllr T.M advised concreting for wheelchair access was his next project. He had not got a mining tub yet for the proposed Mining Memorial for lost Lowca miners. Cllr A.O advised she had shrubs to plant in the spring, but would need someone to dig the holes.

### **712.00 Correspondence.**

712.01 Clerk had received the annual CALC invite for nominations to attend a Buckingham Palace garden party. 4 places across Cumbria. Councillors proposed a name and clerk to check eligibility and if appropriate contact the individual concerned to confirm their agreement to the nomination.

712.02 Clerk read out a letter from CBC Security Officer, about Public Space Protection Orders. Neither CBC or CCC councillors present knew anything of the committee organising the project. Lowca to take no action.

712.03 Email from Lakes College "Realising Our Potential" project. No action by Lowca.

712.04 Invoice received from Printpoint for December Lowdown £155.00

712.05 Clerk received email from CALC about Grant 137 figure for 2019/20 £8.12. No action for Lowca.

712.06 Calc had advised of changes that need to be made to parish council standing orders and clerk would circulate the detail with the next agenda as it would be an agenda item for approval.

### **713.00 Payments for approval**

IntPay 119 M Milner, clerk, £188.53, salary £130.29p and expenses £58.24p

IntPay 120 HMRC clerks PAYE £12.80p

IntPay 121 Printpoint £155.00 Lowca Lowdown December edition.

All approved

### **714.00 Date and time of next meeting Wednesday 20<sup>th</sup> February 2019 at 7.30pm Lowca Village Hall.**

Meeting closed 8.14pm