

## LOWCA PARISH COUNCIL

### Minutes of the parish council meeting held on Wednesday 19<sup>th</sup> Sept' 2018

Meeting Opened: - The chairman declared the meeting open at 7.30pm

Present: Cllrs Miss M Oliver(chair), P Todd, Mrs D Butterworth, H Thinnesen, Mrs A Oliver  
Copeland Borough and Cumbria County Councillors: J Bowman CBC, Mrs J Bowman,  
Mrs G Troughton

Clerk: Mike Milner

Members of the public, 5

**638.00 Apologises for absence.** J Crawford (LPC) T Milligan (LPC) M Barbour (CCC)

**639.00 Declaration of Interest.** None

**640.00 To approve and accept the minutes of the last meeting held on Wednesday 18<sup>th</sup> July 2018, as a true record.**

640.01 Resolved to approve the minutes as a true and accurate record.

**641.00 War Memorial agenda items 8 & 9**

641.01 The chair moved agenda items 8 and 9 to the top of the order and welcomed to the meeting, Pauline Cavanagh a former Lowca resident who had supplied the historical information for the commemorative centennial Lowca Lowdown, plus Hubert Donnan, Gillian Strickland and David Gorman who organise the annual Remembrance Day ceremony at the Lowca War Memorial.

641.02 Clerk advised the meeting that after compiling the agenda he had received an email from Historic England on 17<sup>th</sup> September confirming that the Secretary of State for Digital, Culture, Media and Sport had decided to add Lowca War Memorial to the list of Buildings of Special Architectural or Historic Interest. The memorial is now listed at grade II. Its list entry number is 1457587.

641.03 Clerk confirmed that he had received an email from Rev Paul Kerry vicar for St Bridget's and he was prepared to rededicate the war memorial during week commencing 29<sup>th</sup> October and use the second example of order of service that the clerk had provided from the War Memorials Trust website.

641.04 There followed a discussion about the time and date of the centennial ceremony also the rededication ceremony, the use of music, standards and the involvement of the Lowca school children. It was unanimously agreed that historically the Lowca Remembrance Service was always the Sunday closest to the 11<sup>th</sup> November and this year that date was conveniently the Sunday. Ceremony to remain at 11am on 11<sup>th</sup> November.

641.05 For the rededication ceremony clerk to email both the head of Lowca school and Rev Paul Kerry and they be asked to arrange a convenient time and day in the week the vicar had suggested. HD would be in contact with the vicar and arrange for music and Standards.

641.06 PC explained that she was to be one of the 10000 selected to pass the Cenotaph in London on Remembrance Day. She proposed to place a small wreath there from "Lowca". HD thanked her for that gesture, PC then explained that she proposed to provide 15 small wooden crosses to be placed at Lowca on Remembrance Day. As the names of the Fallen Heroes named on memorial were called out either a family relative or local child present could place the cross. HD again thought that would be a splendid gesture.

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641.07 Clerk then explained the format of the Lowca Lowdown commemorative issue, A4 running to 8 pages, he showed a mock up and read out the proposed wording on page 2. Each property in Lowca to receive one. PC then explained how she had researched the history of each of the named individuals on the memorial, she further remarked that there are other former Lowca soldiers who lost their lives in the Great War who are not named on the memorial. She and the clerk are also working towards the actual centenary of the memorial itself which is 25<sup>th</sup> April 2020 and hoped to be instrumental in contributing to another special Lowdown to celebrate that anniversary which would provide details of the WWII heroes named and perhaps expand on those who were lost in WWI but not generally known at this moment in time.

641.08 After further discussion about a seat for the war memorial site, which DG is to provide and some commemorative medals for distribution for those attending on Remembrance Day, the parish councillors present resolved a proposal that if there was a shortfall in funding for the medals and proposed shrubs and other plants, it would make a grant payment to suppliers up to £100. Clerk stressed that council funds could not be paid to individuals if they were not correctly registered as a charity or a properly constituted trading company.

The war memorial discussions concluded at 8.26pm, the chairman thanked all attending and all members of the public left the meeting.

Chair resumed meeting as per agenda.

**642.00 Public Participation,** no public present, no outstanding reports from clerk.

**643.00 Police Report**

643.01 No report from PCSO Hollie Denis, clerk advised he thought she was on honeymoon. He had checked out Cumbria Police website and reported on July logs.

**644.00 Applications for Development.**

644.01 Application 4/18/2338 4 Ghyll Bank, clerk had circulated the details for proposed extension. No objections raised.

**645.00 County and District Councillors Reports**

645.01 Cllr Mrs J B reported that Boundary Commission had concluded that Lowca was to be part of the new Distington, Lowca and Parton Ward, with just 2 district councillors, not 3 as at present. She also advised that there was a report of an individual posing as a dog warden on Parton beach who had stopped a member of the public whose dog was not on a lead and reprimanded them and demanded a £15 on spot fine. This was hoax and dog wardens would not demand on the spot cash fines.

645.02 Cllr J B raised his concerns that Blomfield's on site workers accommodation caravans were still not compliant with building regs about hand rails etc, he would contact building regs, mark Key and asked the clerk to do the same.

At the conclusion of this section chairman invited all 3 to remain if they wished, all did.

**646.00 Millennium Garden Play Area update.**

646.01 Cllr P T was still awaiting the revised plans, he would chase the relevant suppliers.

**647.00 Progress reports, clerk**

647.01 minute 634.07 refers, clerk wrote to both Great North Air Ambulance and the North West Ambulance service. He read the response from NWA service.

647.02 Obtaining the payment to cover the repair to the footbridge was on going but clerk has spoken to the lady at NE who can make the payment possible. Just hoops to jump through, if the parish had a facility to accept card payments, it could have been paid. A cheque has to be raised and that requires an account for Lowca parish as a supplier.

647.03 Clerk had received phone call about grazing of horses on land down towards the Parton sewage works. He had referred the matter to Joanne Weir at Copeland.

647.04 October 16<sup>th</sup> was date for next Howgate partnership meeting 7pm in Lowca village hall, if any councillor wanted to attend.

#### **648.00 Lowca Councillors Reports**

648.01 Cllr P T still sorting out the Occupational Licence but near to completion.

648.02 Cllr M O reported complaint about overhanging trees but she had resolved the issue with Copeland.

648.03 Cllr M O concerned about the obvious signs of no wild life in Lowca beck, no newts, no flora or fauna and no ducks. Clerk to contact Environment agency about the issue and has there been a sewage pipe leak.

#### **649.00 Correspondence.**

649.01 Letter from Local Boundary Commission about boundary change, new name and number of councillors. 645.01 refers

649.02 Letter from Calc advising next years subs would be £175.72 plus inflation, this year it was £225.

649.03 Invoice received from Steven Brown Fencing, £444 inc VAT for repair of Lowca to Parton footbridge.

649.04 Invoice received from Simone Morgan to cover end of year internal audit fee for financial year 2017/18 £30.

#### **650.00 Payments for approval**

IntPay 104 M Milner, clerk, £294.13, salary £259.15p and expenses £34.98p

IntPay 105 HMRC clerks PAYE £45.00p

IntPay 106 Simone Morgan £30.00 internal year end audit fee 2017/18

IntPay 107 Steven Brown Fencing £444.00 Lowca Parton footbridge repair.

All approved

#### **651.00 Date and time of next meeting Wednesday 17<sup>th</sup> October 2018 at 7.30pm Lowca Village Hall.**

Meeting closed 8.45pm

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